

**7.1.10- Constitution and Minutes of meeting of Discipline Committee
2021-22**



शिक्षण प्रसारक मंडळी, पुणे
R. A. Podar College of Commerce & Economics
AUTONOMOUS

Matunga, Mumbai - 400 019

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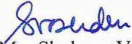
Date: 29/07/2020

DISCIPLINE COMMITTEE NOTICE

2021-22

Following are the members of the Discipline Committee for 2021-22.

1. Dr. Shobana Vasudevan
2. Mrs. Kavita Jajoo
3. Dr. Vinita Pimpale
4. Mrs. Manjusha Sawant
5. Mr. Ravindra Kadam


Dr. Mrs Shobana Vasudevan
Principal

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Matunga Mumbai 400019

**Minutes of Discipline Committee
2021-22**

The first meeting of the Discipline Committee was conducted virtually on Monday, 23rd August 2021 at 11.30am . The following members were present for the meeting:

Name	Designation
Prin. Dr. Shobana Vasudevan	Chairperson
Ms. Kavita Jajoo	Vice Principal
Dr. Vinita Pimpale	Controller of Examination
Mr. Manjusha Sawant	Senior Faculty Member
Mr. Ravi Kadam	Office Superintendent

Agenda 1: To discuss the code of conduct for students.

Agenda 2: To review SOP for conduct of online lectures on MS Teams

Agenda 3: To collect vaccination details of staff and students

Agenda 4: Any other matter with the permission of the chair.

Prin. Dr. Shobana Vasudevan welcomed everyone present and shared the agenda for the day. Later on, Vice Principal Ms. Kavita Jajoo expressed her concerns over the conduct of online lectures on MS teams. The committee discussed and concluded that the students must be appraised on the code of conduct during the orientation sessions.

The committee members reviewed the implementation of SOP for the conduct of online lectures set in the last academic year. The committee concluded that the SOP should be continued and implemented for the current academic year as well. The members agreed upon collecting the vaccination details of all the faculty members, staff and students. All suggestions were welcomed by the members

Meeting ended with a formal vote of thanks

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The second meeting of the Discipline Committee was conducted virtually on Thursday, 25th February 2021 at 11.30am . The following members were present for the meeting:

Name	Designation
Prin. Dr. Shobana Vasudevan	Chairperson
Ms. Kavita Jajoo	Vice Principal
Dr. Vinita Pimpale	Controller of Examination
Mr. Manjusha Sawant	Senior Faculty Member
Mr. Ravi Kadam	Office Superintendent

Prin. Dr. Shobana Vasudevan welcomed everyone present and shared the agenda for the day. The second meeting of discipline committee was conducted to review the activities undertaken over the academic year 2021-22. Vice Principal Ms. Kavita Jajoo informed all the members about successful implementation of SOP during the conduct of online lectures.

The code of conduct was shared during the orientation of each program. The link for the same was shared on MS teams of each class. As planned, the vaccination details of all the students, faculty members and staff were collected in the month of January 2022.

Meeting ended with a formal vote of thanks



Shobana Vasudevan
Principal
R. A. Podar College of Commerce &
Economics, Matunga, Mumbai-400 019.